

Code of Conduct, Board of Directors Our Lady's Children's Hospital, Crumlin

(Guidance taken from Code of Practice for the Governance of State Bodies, 2016)

This Code of Conduct is intended to guide the conduct of the Directors of Our Lady's Children's Hospital, Crumlin as they carry out their responsibilities on behalf of the Company and the Hospital. In following the Code of Conduct, the Directors will assist in promoting the reputation of the Hospital and will inspire confidence in how the Hospital conducts its affairs and of a commitment to ethical behaviour.

The objectives of this Code of Conduct are to promote:

- the adoption of ethical principles for the conduct of the business of the Board of Directors;
- the promotion and maintenance of confidence and trust in Our Lady's Children's Hospital, Crumlin including the protection of the good name of the Hospital; and
- the prevention of the development or acceptance of unethical business practices.

As a Director of OLCHC I will ensure the following:

- I will declare any conflict of interest or other circumstances that might be viewed by others as a conflict of interest, as soon as it arises and I will submit to the judgement of the Board and do as it requires regarding potential conflicts of interest. Where a conflict of interest arises I will absent myself from any discussion or vote taken on the matter by the other Directors.
- I will not personally gain materially or financially from my role as a statutory director, nor will I permit others to do so as a result of my actions or negligence.
- I will use OLCHC's resources responsibly, when authorised, and in accordance with procedure.
- I will respect confidentiality of information and of procedures.

Obligations

- I will not break the law in any respect in my role as OLCHC Director and I will do everything in my power to ensure that OLCHC complies with all relevant legislation.
- I will endeavour to attend all Board meetings and I will abide by Board governance procedures and practices including confidentiality.
- I will ensure that OLCHC's annual report and financial statements accurately reflect its business performance and are not misleading or designed to be misleading and meet all company law and financial standards requirements.
- I will not seek, accept or derive, at any time during membership of the Board or thereafter, any corporate gifts, hospitality, preferential treatment or benefits arising from membership of the Board (other than such remuneration or emoluments, if any, directly and properly payable by Our Lady's Children's Hospital, Crumlin) which might affect or appear to affect the ability of the donor or the recipient to make independent judgment on business transactions.

Proprietary Information

Our Lady's Children's Hospital, Crumlin's proprietary information is any information owned by the organisation. Therefore, Board members who have, or gain access to, proprietary and confidential information must take every precaution to ensure this information is not given out without prior permission being sought and approved by the Board or its Chairperson.

Loyalty

- I will support the Mission, Vision and Values of OLCHC and I will abide by the Constitution of OLCHC and will strive to act in the best interests of the Hospital, the Company and its members and employees.
- I will not speak as a Director of OLCHC to the media or in a public forum without the prior knowledge and approval of the Chairperson.

Fairness

- I will support and promote principles of equality, diversity and will respect employees of OLCHC.

Environment

- I will promote a culture of 'speaking up' whereby employees can raise concerns regarding serious wrongdoing without fear of reprisal.
- I will place the highest priority on quality, patient and staff safety and the management of risk within OLCHC.
- Ensure that the impact of the workings of OLCHC on the community and the environment are fully considered by the management team and any detrimental impact minimised.

Responsibility

- It is the responsibility of each Board member to familiarise themselves with the content of this Code of Conduct and to ensure that they comply, where relevant, with Ethics in Public Office legislation and with disclosures of interests as they arise.

Leaving the Board

- I understand that substantial breach of any part of this Code may result in my removal from the Board of Our Lady's Children's Hospital, Crumlin.
- Should I resign from the Board I will inform the Chair in advance in writing, stating my reasons for resigning.